

**RUSHVILLE CITY BOARD OF PUBLIC WORKS AND SAFETY**  
**TUESDAY, JANUARY 15, 2013**  
**5:30 P.M.**

The Rushville City Board of Public Works and Safety met in regular session on the above date and time at 270 West 15th Street, Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m. with Gary Cameron, Darrin McGowan, and Ron Jarman answering roll call. Board Member, Angie Barton was not present. Also present were City Attorney, Julie Newhouse, and Melissa Conrad, *Rushville Republican*.

**MINUTES**

Minutes of the January 2, 2013 meeting were presented for approval. McGowan made a motion to approve the minutes as presented. Cameron seconded the motion. Motion carried.

**MAYOR'S REPORT**

Mayor Pavey reported:

- Thanked those that attended the EMS meeting Monday evening.
- Thanked everyone for attending the State of the City Address.
- The ECDC hiring process is continuing. The targeted hiring date is February 15<sup>th</sup>.
- The scoring for the Comprehensive Plan proposals will take place after tonight's meetings.
- There will be a meeting January 17<sup>th</sup> on the 16<sup>th</sup> Street Project.
- There will also be a meeting January 17<sup>th</sup> with Ivy Tech.
- The Personnel Handbook committee met. They have suggestions for some changes. These will be discussed with the Department Heads at their next meeting.

**CLERK-TREASURER'S REPORT**

None.

**DEPARTMENT HEAD REPORTS**

**Park** – Mathews said the Valentine Dance will be February 8<sup>th</sup> from 6:00 to 8:00 p.m., at BRMS. Anyone wishing to volunteer as a chaperone is welcome.

**Animal Control** – Moran asked the Board to consider hiring Dan Herbert as a part time laborer at the animal shelter. McGowan made a motion to hire Herbert as a part time laborer at the shelter up to 32 hours per week. Jarman seconded the motion. Motion carried.

**Fire** – Jenkins contacted Travis Mays and informed him that he had received a complaint regarding trash on his property. Mays was informed that he needed to clean up the property or the City would assess a fine. Mays said he would comply with the request. The property is located in the 700 block of North Sexton Street.

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**227-231 North Main Street** – Jenkins spoke with Mr. Felts, the owner of the property. Jenkins informed him that he needed access to the property for a safety inspection. Felts said he would get a set of keys to Jenkins. This has not happened. Felts will be contacted again.

**Hiring process** – There were 59 applications picked up. 28 of those were returned. 19 applicants met the criteria. The agility testing will be January 19<sup>th</sup> at the Police Department.

**Street** – The demolition has begun on the VFW building.

**CITIZEN CONCERNS**

None.

**UNFINISHED BUSINESS**

**Policy & Procedure Manual** – The manual was reviewed by City Attorney, Tracy Newhouse. Tucker said Newhouse informed him that the content of the manual was satisfactory. McGowan made a motion to adopt the Police Policy & Procedure Manual. Cameron seconded the motion. Motion carried.

**NEW BUSINESS**

**Update on New Police Officer** – Tucker said he is waiting on the official documentation for approval from PERF on Gerrish. He expects to receive that yet this week. McGowan made a motion for a start date for Gerrish of January 28<sup>th</sup> contingent upon approval by PERF. Cameron seconded the motion. Motion carried.

**EDA-RDC City Lead Agent Agreement** – Cameron made a motion to approve the EDA-RDC Lead Agent Agreement. Jarman seconded the motion. Motion carried.

There was no further business to come before the Board of Works; McGowan made a motion to adjourn. Jarman seconded the motion. The meeting adjourned at 5:46 p.m.

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MICHAEL P. PAVEY, MAYOR

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GARY M. CAMERON, MEMBER

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DARRIN L. MCGOWAN, MEMBER

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ANGELA L. BARTON, MEMBER

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RONALD J. JARMAN, MEMBER

ATTEST:

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ANN L. COPLEY, CLERK-TREASURER

